



# OSHAKATI TOWN COUNCIL

## PROCUREMENT MANAGEMENT UNIT

Tel: +264 65 229500  
Fax: +264 65 220435

906 Sam Nujoma Road  
Private Bag 5530  
OSHAKATI  
Namibia

Enquiries: A-L Korea/L. Samuel  
Email: procurementunit@oshtc.na

21 July 2022

MINISTRY OF FINANCE  
Procurement Policy Unit-Monitoring and Evaluation  
Private Bag 13295  
Windhoek  
NAMIBIA

**Tel:+26461-209 9410**

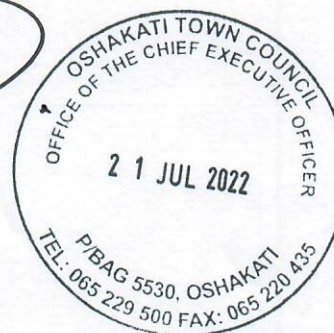
Dear Sir/Madam

**RE: SUBMISSION OF ANNUAL PROCUREMENT PLAN 2022-2023 ON PROCUREMENT ACTIVITIES FOR OSHAKATI TOWN COUNCIL**

1. The above subject matter bears reference.
2. Attached hereto, please find the Annual Procurement Plan on procurement activities for Oshakati Town Council with effective of 1<sup>st</sup> July 2022 -30<sup>th</sup> June 2023.
3. Council trust that the above will be received in good order.

Yours Sincerely,

**TIMOTEUS M. NAMWANDI  
CHIEF EXECUTIVE OFFICER**







# Annual Procurement Plan

Name of Public Entity: Oshakati Town Council, Private Bag 5530, Oshakati, Tel:065-229500		Financial Year Period:01 July 2022-30 June 2023						
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method-OMB (where applicable)
	<b>Vote 001- Council</b>							
1	Payment of External member committees allowances for a period of 12 months	Various	NCS	Yes	EPE,DP	5,000.00	1 July 2022	Section 34 & 36
2	Provision of Termination of services fees	Various	NCS,G	Yes	RFQ,IQ	130,000.00	1 July 2022	Section 38 & 32
3	Provision of Mayor Entertainment for the period of 12 months	Various	NCS,G	Yes	IQ	10,000.00	1 July 2022	Section 38 & 32
4	Provision of Mayoral Development Fund	Various	NCS,G	Yes	RFQ,IQ	20,000.00	1 July 2022	Section 38 & 32
5	Provision of incidental expenses for the period of 12 months	Various	NCS,G	Yes	IQ	10,000.00	1 July 2022	Section 38
6	Provision of Entertainment for member of Councils for the period of 12 months	Various	NCS,G	Yes	RB	100,000.00	1 July 2022	Section 31
7	Procurement of Fuel and Oil for Council vehicles from 01 July -30 June 2022	Various	G	Yes	IQ,DP	40,000.00	1 July 2022	Section 36 & 38
8	Provision of Grants and Donations period of 12 months	Various	NCS,G	Yes	EPE,DP	60,000.00	1 July 2022	Section 34 & 36
9	Provision of Strategic Plan 2022-2026 retreat sessions	1	NCS,G	No	RFQ,IQ	100,000.00	Annually	Section 38 & 32
10	Provision of annual of TV Licence Fees period of 12 months	1	NCS	Yes	EPE,DP	5,000.00	1 July 2022	Section 34 & 36
11	Provision of annual of Legal Costs from 01 July 2022-30 June 2023	12	NCS	Yes	EPE,DP	250,000.00	1 July 2022	Section 34 & 36
12	Provision of Municipals Associations Contributions (MALAO,ALAN) period 12 months	12	NCS	No	DP,EPE	80,000.00	1 July 2022	Section 36 & 34
13	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips from 01 July -30 June 2022	Various	NCS	Yes	DP,EPE	150,000.00	1 July 2022	Section 36 & 34
14	Hosting of Year- End Function December 2022	1	NCS,G	Yes	RFQ,IQ	80,000.00	1 December 2022	Section 38 & 32
15	Provision of Junior Councillors Activities period of 12 months	12	NCS,G,SC	Yes	RFQ,IQ,RP	100,000.00	1 July 2022	Section 38 ,32 & 35
16	Conducting of Community Development Committee and Public Meetings from 01 July-30 June 2023	12	NCS,G	Yes	RFQ,IQ	110,000.00	1 July 2022	Section 38 & 32
17	Hosting of Sport Activities 01 July -30 June 2023	12	NCS,G	Yes	RFQ,IQ,EPE,DP	90,000.00	1 July 2022	Section 32 ,38 & 36
18	Hosting of Business Breakfast February 2023	1	NCS,G	Yes	RFQ	70,000.00	1 February 2023	Section 32 ,38 & 36
19	Provision of annual Electricity Consumption for Council properties period 12 Months	12	NCS	Yes	DP	4,000,000.00	1 July 2022	Section 36
20	Procurement of one office table-Chairperson Office	1	G	Yes	IQ	10,000.00	1 July 2022	Section 38
21	Procurement of Deputy Mayor Cloth	1	G	Yes	RFQ	20,000.00	1 July 2022	Section 32
22	Procurement of one office of the Mayor printer	1	G	Yes	IQ	8,000.00	1 July 2022	Section 38
23	Provision of two Pocket -Wifi	2	G	Yes	IQ	30,000.00	1 July 2022	Section 38

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24	Provision of re-designing of Mayoral Chain	1	NCS	No	DP	80,000.00	1 July 2022	Section 36
	<b>Vote 002,016,017,018 &amp; 019 - CEO Office</b>							
1	Provision of Entertainment to the office of the CEO 01 July-30 June 2023	12	NCS,G	Yes	IQ	10,000.00	1 July 2022	Section 38
2	Procurement of Fuel and Oil for CEO office vehicles -12 Months	12	G	Yes	IQ,DP	150,000.00	1 July 2022	Section 36 & 38
3	Procurement of office of the Chief Executive Officer three in one printer	1	G	Yes	IQ	15,000.00	1 July 2022	Section 38
4	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips at office of the CEO	Various	NCS	Yes	DP,EPE	320,000.00	1 July 2022	Section 36 & 34
5	Procurement of one coffee table for the office of the Chief Executive Officer reception area	1	G	Yes	IQ	10,000.00	1 July 2022	Section 38
6	Provision of Local Economic Development activities from 01 July 2022-30 June 2023	Various	NCS,G	Yes	IQ,RFQ	100,000.00	1 July 2022	Section 38 & 32
7	Provision of Trade Fair Registration	Various	NCS	No	EPE,DP	20,000.00	1 July 2022	Section 34 & 36
8	Procurement of Council Promotional items	1	G	Yes	RFQ	150,000.00	1 July 2022	Section 32
9	Hosting of Quarterly Public Private Dialogue Meetings from 01 July-30 June 2022	3	NCS,G	Yes	RFQ	100,000.00	1 July 2022	Section 32
10	Provision for Hosting Annually Oshakati TOTEM Expo event	1	NCS,G	Yes	EPE,RFQ,IQ,DP	800,000.00	1 July 2022	Section 34 ,32,38 & 36
11	Provision of maintenance contractors Dr. Frans Aupa Indongo Open Market from 01 July-30 June 2023-NCS/RB/OSHTC-01/2021-2022	1	W	Yes	RB	300,000.00	1 July 2022	Section 31
12	Construction of Endoia taxi ranks & SME Market stands	1	W	Yes	RB	1,070,000.00	1 July 2022	Section 31
13	Redesign and Revamping of Welcoming and Exiting Signs	1	W	Yes	RB	250,000.00	1 July 2022	Section 31
14	Construction of Ondangwa taxis ranks	1	W	Yes	RFQ	900,000.00	1 July 2022	Section 31
15	Construction of Mobile Vendors Stalls	1	W	Yes	RFQ	150,000.00	1 July 2022	Section 32
16	Renovation and upgrading of Evuiluko and Uupindi Community Development Centres	2	W	Yes	RB	832,025.32	1 July 2022	Section 31
17	Provision of Gym Subscription Fees for Emergency section staff members -period of 12 months	12	NCS	Yes	IQ	5,000.00	1 July 2022	Section 38
18	Procurement of Fire Fighting Gears for Emergency Section staff members -period of 12 months	1	G	No	RFQ	30,000.00	1 July 2022	Section 34
19	Procurement of Protective Clothing for Emergency Section staff members -period of 12 months	1	G	No	RFQ	80,000.00	1 July 2022	Section 34
20	Procurement of Small Tools and Equipments-period of 12 months	12	G	Yes	IQ	50,000.00	1 July 2022	Section 38
21	Provision of Emergencies-period of 12 months	12	NCS	Yes	IQ	200,000.00	1 July 2022	Section 38
22	Procurement of Stepout Uniform for Emergency Section staff members-period of 12 months	12	G	Yes	IQ	10,000.00	1 July 2022	Section 38
23	Provision of Administration - Charges-period of 12 months	12	NCS	Yes	IQ	10,000.00	1 July 2022	Section 38
24	Procurement of Advertising services for bids adverts-period of 12 months	12	NCS	No	EPE,IQ	50,000.00	1 July 2022	Section 38 & 34
25	Provision of Bids Committee allowances-period 12 months	12	NCS	Yes	EPE	10,000.00	1 July 2022	Section 34
26	Provision of purchase, supply and products/materials	various	G	Yes	IQ	27,000.00	1 July 2022	Section 38
27	Procurement of office furniture for Procurement Management Unit office	1	G	No	IQ	10,000.00	1 July 2022	Section 38
28	Procurement of documents trolley for Procurement Management Unit office	1	G	No	RFQ	20,000.00	1 July 2022	Section 32



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29	Design of Oshakati Town Council Corporate Identity Manual/Branding-NCS/RB/OSHTC-01/2021-22 for the period of two years	12	NCS	No	RB	200,000.00	1 July 2022	Section 31
30	Supply and delivery of council diaries and calendars for 2023	1	G	No	RFQ	50,000.00	1 July 2022	Section 32
31	Provision of GO TV Decoder and monthly subscription for the period of 12 months	12	NCS	Yes	DP,EPE	5,000.00	1 July 2022	Section 36 & 34
32	Provision of monthly newspapers subscription for the period of 12 months	12	NCS	Yes	DP,EPE	5,000.00	1 July 2022	Section 36 & 34
33	Provision of publicity and subscription for the period of 12 months	12	NCS	Yes	RFQ,IQ	150,000.00	1 July 2022	Section 32 & 38
34	Provision of promotional materials and corporate Gifts	various	G	Yes	RFQ,IQ	100,000.00	1 July 2022	Section 32 & 38
35	Supply and delivery of Council Newsletters for the period of 12 months	12	G	Yes	RFQ,IQ	150,000.00	1 July 2022	Section 32 & 38
36	Provision of supply and delivery of photo portraits for the period of 12 months	12	G	Yes	RFQ,IQ	10,000.00	1 July 2022	Section 32 & 38
37	Provision of Public Relation Officer for the period of 12 months	12	NCS,	Yes	RFQ,IQ	80,000.00	1 July 2022	Section 32 & 38
38	Provision of Corporate videos for the period of 12 months	various	NCS,G	Yes	RFQ,IQ	60,000.00	1 July 2022	Section 32 & 38
39	Procurement and Designing of Council trophies and certificate for the period of 12 months	12	G	Yes	IQ	8,000.00	1 July 2022	Section 38
40	Supply,delivery and Installation of Council Public Address System	1	G	No	RFQ	40,000.00	1 July 2022	Section 32
41	Provision of Bulk sms services for the period of 12 months	12	NCS	Yes	IQ	20,000.00	1 July 2022	Section 38
	<b>Vote 003,013 HR and Administration</b>							
1	Provision of Advertising services for vacancies adverts from 01 July 22-	Various	NCS	Yes	EPE,DP	100,000.00	1 July 2022	Section 34 & 36
2	Provision of Consultant services of all constant work to be done under HR Department period 1 July 21-30 June 2022	12	SC	No	RFQ,DP,IQ	50,000.00	1 July 2022	Section 36,32 & 38
3	Provision of Council Courier Services for the period of 12 months	12	NCS	Yes	EPE,DP	100,000.00	1 July 2022	Section 34 & 36
4	Provision of Council Postage/Bulk Mail Purchase for the period of 12 months	12	G,NCS	Yes	DP,EPE	20,000.00	1 July 2022	Section 36 & 34
5	Procurement of Fuel and Oil for HR department vehicles for the period of 12 months	12	G	Yes	IQ,DP	20,000.00	1 July 2022	Section 36 & 38
6	Provision of monthly Telephone charges for the period of 12 months	12	NCS	Yes	DP,EPE	340,000.00	1 July 2022	Section 36 & 34
7	Provision of monthly Rental of Council Photo Copier Machines for the period of 12 months	12	NCS	Yes	DP,EPE	150,000.00	1 July 2022	Section 36 & 34
8	Procurement of Small Tools and Equipments for the period of 12 months	Various	G	Yes	IQ	35,000.00	1 July 2022	Section 38
9	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips	Various	NCS	Yes	DP,EPE	80,000.00	1 July 2022	Section 36 & 34
10	Provision of Training/ Workshops for Council staff members	Various	NCS, SC	No	RP,RFQ	250,000.00	1 July 2022	Section 35 & 32
11	Provision of Workmen's Compensation fees	Various	NCS	Yes	DP,EPE	180,000.00	1 July 2022	Section 36 & 34
12	Provision of Internship services for students from various Tertiary Institutions X 12	various	NCS	No	DP,EPE	120,000.00	1 July 2022	Section 36 & 34



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13	Procurement of Council and Management meeting Refreshment for the period of 12 months	Various	G	Yes	RFQ,IQ	80,000.00	1 July 2022	Section 32 & 38
14	Provision of Staff Development and Financial Assistance to the Council staff members	Various	NCS, SC	Yes	DP, EPE	250,000.00	1 July 2022	Section 36 & 34
15	Preparation of Affirmative Action Council Activities and Quarterly Report	3	NCS,G	Yes	DP, EPE	10,000.00	1 July 2022	Section 36 & 34
16	Procurement of Corporate wear for Council staff members	Various	G	No	DP, IQ,RFQ	15,000.00	1 July 2022	Section 36, 36 & 32
17	Provision for annual VIP Sage upgrade Classic to Premium 300 for the period of 12 months	Various	NCS	Yes	DP	40,000.00	1 July 2022	Section 36
18	Provision for Contractual Labour fees for the period of 12 months	Various	NCS	No	DP,EPE	80,000.00	1 July 2022	Section 36 & 34
19	Provision for apprenticeship fees for the period of 12 months	various	NCS	No	DP,EPE	80,000.00	1 July 2022	Section 36 & 34
20	Provision of medical examinations for Council staff members for the period of 12 months	12	NCS	Yes	DP,EPE	60,000.00	1 July 2022	Section 36 & 34
21	Provision of Performance Management System reward/incentive of Council staff members for the period of 12 months	various	NCS	Yes	DP,EPE	100,000.00	1 July 2022	Section 36 & 34
22	Upgrading of Civic Centre Office switchboard	1	G	Yes	DP,EPE	60,000.00	1 July 2022	Section 36 & 34
23	Provision of annually clocking system licence for the period of 12 months	12	NCS	No	DP	20,000.00	1 July 2022	Section 36
24	Supply and delivery of twenty Council offices laptops	20	G	No	RFQ, RB	300,000.00	1 July 2022	Section 32, & 31
25	Provision of procurement of Head of Departments cellphones	7	G	Yes	RFQ	32,000.00	1 July 2022	Section 32
26	Procurement of office furniture for Manager of HR and Training Officer	2	6	Yes	IQ	9,000.00	1 July 2022	Section 38
27	Supply and delivery of three (3) Council mopping trolleys	3	G	Yes	IQ	8,000.00	1 July 2022	Section 38
28	Procurement of Council 100 plastic heavy duties chairs	1	G	Yes	RFQ	20,000.00	1 July 2022	Section 32
	<b>Vote 004,008; 015- Finance, Assets and ITC</b>							
1	Provision of Consultant services of all consultant work to be done under Finance Department period 1 July 22-30 June 2023	12	NCS	No	DP	80,000.00	1 July 2022	Section 36
2	Provision of Annually and Monthly Computer Licence Fees	Various	NCS	Yes	DP	170,000.00	1 July 2022	Section 36
SC/DP/OSHTC-01/2020/21	Provision of Monthly Charges Financial System	Various	NCS	No	DP	540,000.00	1 July 2022	Not Applicable(Contract in place )
4	Procurement of Fuel and Oil for Finance vehicles	Various	G	Yes	IQ,DP	100,000.00	1 July 2022	Section 36 & 38
NCS/ONB/OSHTC-04/2022-2023	Provision of insurance services for Council properties July 2022-30 June 24	12	NCS	Yes	OAB	1,500,000.00	Contract in place	Not Applicable(Contract in place until 30 June 2024
5	Procurement of Small Tools and Equipment	Various	G	Yes	IQ	10,000.00	1 July 2022	Section 38
6	Provision of monthly SMS Billing for the period of 12 months	12.00	NCS	Yes	DP	234,000.00	1 July 2022	Section 36 SLA in place
7	Procurement of cleaning materials for Council- Store Section	1	G	No	RFQ	150,000.00	1 July 2021	Section 32
8	Procurement of Printing materials and Stationaries for Council	Various	G	No	RB	750,468.00	1 July 2022	Section 31
9	Procurement of Protective clothing (overalls,boots,hats and coats) for Council employees	1	G	No	RFQ	120,000.00	1 July 2022	Section 32
10	Provision of photo shop soft ware licence renewal	1	G	No	IQ	10,000.00	1 July 2022	Section 38



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11	Request for proposals provision of Micro Soft windows annual licence subscription for Oshakati Town Council period 01 July-30 June 2023	12	NCS	No	RB	300,000.00	1 July 2022	Section 31
12	Provision for internet Expenses for Oshakati Town Council for the period 01 July-30 June 2023	12	NCS	No	DP	167,791.02	1 July 2022	Section 36 SLA in place
13	Procurement of Small Tools and Equipment	Various	G	No	IQ	45,000.00	1 July 2022	Section 31
14	Provision for Wireless Network for Oshakati Town Council for the period of 12 Months	12	NCS	No	DP	20,000.00	1 July 2022	Section 31
NCS/RB/OSHTC-01/2019-2020	Provision of Website Design Expenses for Oshakati Town Council for the period of 12 months	12	NCS	No	RB	70,000.00	1 July 2022	Section 36 SLA in place
16	Provision of Antivirus Licence renewal for Oshakati Town Council for the period of 12 months	12	NCS	No	DP	20,000.00	1 July 2022	Section 36
17	Provision of Microsoft Licence 365 annual licence renewal for Oshakati Town Council for the period of 12 months	1	NCS	No	DP	300,000.00	1 July 2022	Section 36
18	Provision of Domain Name Registration and renewal for Oshakati Town Council for the period of 12 months	1	NCS	No	DP	15,000.00	1 July 2022	Section 36
19	Procurement and replacement of UPS Batteries for the period of 12 months	Various	G	No	RB	60,000.00	1 July 2022	Section 31
20	Procurement of Network switches (casco switches x 4) for the period of 12 months	4	W	No	RB	100,000.00	1 July 2022	Section 31
21	Provision of Digicom monthly subscriptions for a period of 12 months	12	NCS	No	DP	90,000.00	1 July 2022	Section 36
22	Provision of Network firewall SLA and licence renewal for the period of 12 months	12	NCS	No	RB	300,000.00	1 July 2022	Section 31
23	Provision of office furniture for Store Section	1	G	YES	IQ	3,000.00	1 July 2022	Section 31
24	Provision of Bank Charges for the period of 12 months	12	NCS	Yes	DP	800,000.00	1 July 2022	Section 36
25	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips for the period of 12 months	Various	NCS	Yes	DP,EPE	210,000.00	1 July 2022	Section 36 & 34
26	Procurement of shared printers (2) for Civic Centre Office building	2	G	No	RFQ	50,000.00	1 July 2022	Section 32
27	Procurement of Backup Software licence renewal & SL	1	NCS	Yes	RB	100,000.00	1 July 2022	Section 31
28	Supply, delivery, installation of network lookout net monitor for employees	1	NCS	No	RFQ	60,000.00	1 July 2022	Section 32
29	Procurement of telephone system for Oshakati Town Council	1	G	No	RFQ	500,000.00	1 July 2022	Section 32
30	Provision of forigate Licence renewal	1	NCS	No	RFQ	160,000.00	1 July 2022	Section 32
31	Supply, delivery and installation of video conferencing setup hardware equipment, & labour for Council Auditorium	1	G	No	RFQ	300,000.00	1 July 2022	Section 32
32	Supply, delivery and installation of video conferencing setup app for Council Auditorium	1	G	No	RFQ	300,000.00	1 July 2022	Section 32
33	Provision of Computer hardware upgrade SSD	1	G	No	RFQ	200,000.00	1 July 2022	Section 32
34	Supply, delivery and installation of Council Board room projector	1	G	No	IQ	10,000.00	1 July 2022	Section 31
	<b>Vote 005; 009;014;032;041;TOWN ENGINEER</b>							
1	Request for Proposals of Consultant services of all consultant work to be done under Technical Department period 1 July 21-30 June 2023	Various	CS	No	RP	100,000.00	1 July 2022	Section 35
2	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips for a period of 12 months	Various	NCS	Yes	DP	195,000.00	1 July 2022	Section 36
3	Construction of services (water reculation at Ompumbu)	1	W	No	RFQ	1,182,000.00	1 November 2022	Section 32
4	Resealing of Streets in Oshakati Town.	Various	W	Yes	EPE	4,894,000.00	1 July 2022	Section 32

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W/RFQ/OSHTC06/21/22	Supply,delivery and installation of street names at Ekuku, Oshakati Town	Various	G	No	RFQ	500,000.00	1 July 2022	Section 32
5	Procurement of cellphone for Technical Department	1	G	Yes	IQ	5,000.00	1 December 2022	Section 31
6	Construction of Road Services at Onawa Area	1	W	No	OAB	2,000,000.00	30 July 2021	Not applicable
7	Re-routing Oneshilia Tower pipe line-inhouse work	1	W	No	DP	1,000,000.00	July 2022	Section 36
8	Construction of Water Channel at Upindi Location, Oshakati	Various	W	Yes	RFQ	900,000.00	1 October 2022	Section 32
9	Replacement of asbestos pipes around Oshakati town-inhouse work	Various	W	Yes	DP	300,000.00	1 July 2022	Section 36
W/ONB/OSHTC-02/2021-2022	Provision of Construction of Fire Station Phase 1	1	W	No	OAB	3,500,000.00	continuation	Not applicable
10	Procurement of 2 X submersible Sewer pumps	2	G	No	RFQ	800,000.00	1 October 2022	Section 32
11	Supply and delivery of TROLLEY Jack for workshop section	1	G	Yes	RFQ	10,000.00	1 August 2022	Section 32
12	Supply and delivery of compressor machine for Workshop Section	1	G	Yes	RFQ	15,000.00	1 October 2022	Section 32
14	Procurement of Lawn Mower Machine for Sewer Section	2	G	Yes	RFQ	30,000.00	1 December 2022	Section 32
13	Construction of two manholes sewer junctions	2	W	Yes	RFQ	250,000.00	1 January 2023	Section 32
14	Supply and Delivery of Council Sewer Truck two in one(Sewer Section)	1	G	No	OAB	4,500,000.00	1 December 2022	Not applicable
15	Procurement of Multi Gas Detector machine	1	G	No	RFQ	30,000.00	1 January 2023	Section 32
16	Fencing of pump station with precast wall	1	W	Yes	RFQ	200,000.00	1 January 2023	Section 32
17	Procurement of Lubricants (Grease, Oil & Ect)	Various	G	Yes	IQ	80,000.00	1 July 2022	Section 38
18	Provision of annually Mass Distance Charges for Council vehicles	Various	NCS	Yes	EPE	5,000.00	1 July 2022	Section 34
19	Provision of Licence Renewals for Council vehicles	1	NCS	Yes	EPE	450,000.00	1 July 2022	Section 34
20	Procurement of Small Tools and Equipment	Various	G	Yes	IQ	10,000.00	1 July 2022	Section 38
21	Provision of vehicle tracking system for Council vehicles	12	G	No	RFQ	400,000.00	1 July 2022	Section 32
22	Provision of annually GP licence fees-12 months	12	NCS	Yes	DP	7,000.00	1 July 2022	Section 36
23	Procurement of Fuel and Oil of all sections under Technical Department - 01 July - 30 June 2023	Various	G	Yes	IQ,DP	548,335.25	1 July 2022	Section 36 & 38
24	Provision of annually Namwater Bulk Water Purchase from 01 July - 30 June 2022	Various	G	Yes	DP,EPE	36,000,000.00	1 July 2021	Section 36 & 34
25	Provision of Machine and Equipments for the period of 12 months	12	NCS	No	IQ,RFQ	175,000.00	1 July 2022	Section 32 & 38
NCS/ONB/OSHTC-05/2022-2023	Provision of maintenance and servicing of Council vehicles for two years from 01 July 2022-30 June 2024	24	NCS	No	OAB	600,000.00	1 July 2022	Section 28
26	Supply and delivery of Traffic signs	Various	G	Yes	RFQ	100,000.00	1 July 2022	Section 32
27	Provision of repair and maintenance of water reticulation within Oshakati Town (inhouse work)	Various	W	Yes	DP	2,200,000.00	1 July 2022	Section 36
NCS/ONB/OSHTC-02/2022-2023.	PROVISION OF OPERATION MAINTENANCE & REPAIR OF SEWERAGE PUMP STATIONS FOR OSHAKATI TOWN COUNCIL FOR A PERIOD FROM THE 01ST JULY 2022 TO 30TH JUNE 2024	2	NCS	No	OAB	1,900,000.00	1 July 2022	Section 28
28	Procurement of Boardroom highchairs 10 NO off for engineering department boardroom	10	G	No	RFQ	30,000.00	1 July 2022	Section 32
W/ONB/OSHTC-03/04/05/2021-2022	Provision Construction of Infrastructure(Water,Sewer, Roats & Electricity) at Extension 11 & portion 12 Etenye	3	W	Yes	OAB	32,500,000.00	continuation	Not applicable



Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (M€)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method-ONB (where applicable)
29	Supply and installation electrical fence at Engineering Building boundary wall	1	W	Yes	RFQ	300,000.00	1 July 2022	Section 32
30	Construction of roads at Onawa Area-Oshakati Town	Various	W	No	OAB	2,250,000.00	August 22	not applicable
	<b>Vote 006:011;012;031 HEALTH AND ENVIRONMENT DEPARTMENT</b>							
1	Procurement of Fuel and Oil of all sections under Health Department- from 01 July -30 June 2022	Various	G	Yes	IQ,DP	450,000.00	1 July 2022	Section 36 & 38
2	Provision of Implement Hire services	Various	NCS	Yes	RFQ,IQ	80,000.00	1 July 2022	Section 32 & 38
3	Provision of Vector Control Program	1	NCS	No	RP	100,000.00	1 July 2022	not applicable
4	Procurement of Infectious Disease Control materials for Oshakati Town Council- from 01 July -30 June 2023	Various	G	Yes	IQ	150,000.00	1 July 2022	Section 38
SC/RP/OSHTC-07/2020-2021	Provision of Laboratory Test for sewer pond water around Oshakati Town- from 01 July -30 June 2023	4	NCS	Yes	RP	100,000.00	1 July 2022	Contract in place until 30 June 2023
5	Provision of AMICAAL annually Membership Fees-12 months	1	NCS	No	DP,EPE	45,000.00	1 July 2022	Section 36 & 34
6	Provision of HIV / AIDS Awareness and commemoration day and activities for Oshakati Town Council employees	1	NCS	Yes	EPE,IQ	100,000.00	1 July 2022	Section 34 & 38
7	Procurement of Small Tools and Equipment for Health department usage- 01 July -30 June 2023	Various	G	Yes	IQ	35,000.00	1 July 2022	Section 38
8	Procurement of Animal fodder for impounded stray animals around Oshakati Town-01 July -30 June 2023	Various	G	Yes	IQ	80,000.00	1 July 2022	Section 38
9	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips-01 July -30 June 2023	Various	NCS	Yes	DP,EPE	130,000.00	1 July 2022	Section 36 & 34
10	Provision of contract workers from 01 July 2022-30 June 2023	12	NCS	Yes	DP,EPE	800,000.00	1 July 2022	Section 36 & 34
11	Procurement of Dog Tags for licensing purpose around Oshakati Town -12 months.	Various	G	Yes	RFQ,IQ	20,000.00	1 July 2022	Section 32 & 38
12	Procurement of Mosquito Nets to be sold to the community members around Oshakati Town-12 months	Various	G	No	IQ,RFQ	30,000.00	1 July 2022	Section 38 & 32
13	Supply and delivery of two Cooking Oil testers	2	G	Yes	RFQ,IQ	45,000.00	Dec-22	Section 38 & 32
NCS/ONB/OSHTC-02/2021-2022	Request for Proposals of Treatment of Oxidation Pond around Oshakati Town for the period of one year	1	NCS	Yes	RP	450,000.00	continuation	Section 35
NCS/ONB/OSHTC-05/2022-2023	Provision repair and maintenance of machines and equipments	Various	NCS	No	OAB	206,000.00	1 July 2022	Not applicable
14	Provision of repair and maintenance of Oshakati Abbatlor	Various	W	Yes	RFQ,IQ	50,000.00	01-Jul-22	Section 38 & 32
15	Procurement of Spray Pumps to be used for annually Malaria campaign and other infectious disease around Oshakati Town	Various	G	Yes	IQ	15,000.00	1 July 2022	Section 38
16	Supply and delivery of one printer for Health Department	1	G	Yes	IQ	8,000.00	01-Jul-22	Section 38
17	Upgrading of impounding facility within Oshakati Town	Various	W	Yes	RFQ,IQ	45,000.00	01-Jul-22	Section 38 & 32
18	Extension of small Livestock Pound	1	W	Yes	RFQ	100,000.00	Jan-23	Section 32
19	Construction of sanitary points at Onawa Area	1	W	Yes	RFQ	30,000.00	Jan-23	Section 32
20	Provision of Conveyance and Burial services- 01 July -30 June 2023	Various	G,NCS	Yes	EPE,IQ	25,000.00	1 July 2022	Section 34 & 38



Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (M€)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method-ONB (where applicable)
21	Procurement of Grave Number Plates for Oshakati Town Cemeteries-12 months	Various	G	Yes	RFQ	60,000.00	1 July 2022	Section 32
22	Provision of Environmental Impact Assments for new cemetery area at Okalana	1	NCS	No	OAB	100,000.00	01-Jul-22	Not applicable
23	Provision of cemeteries maintenance around Oshakati Town	Various	W	Yes	RFQ	60,000.00	1 July 2022	Section 32
24	Fencing of old cemeteries in Oshakati Town	1	W	Yes	RFQ	750,000.00	1 July 2022	Section 32
25	Procurement of Trees and Shrubs Planting for Parks and sport grounds around Oshakati Town-12 months	Various	G	Yes	RB	50,000.00	1 July 2022	Section 31
26	Procurement of Fertilizer to be used at Sport and parks around Oshakati Town period 01 July -30 June 23	Various	G	Yes	IQ	100,000.00	1 July 2022	Section 38
27	Provision of gardens maintenance around Oshakati Town	Various	W	Yes	RF-Q,IQ	120,000.00	01-Jul-22	Section 38 & 32
28	Procurement of Pressure Water pump	1	G	Yes	RFQ	20,000.00	01-Jul-22	Section 32
29	Procurement Lawn Mover machines	3	G	Yes	RFQ	70,000.00	Sep-22	Section 32
30	Construction and Recreation of Park : Ekuku Phase 2	1	W	Yes	RFQ	1,000,000.00	1 July 2022	Section 32
31	Provision of illumination os parks-Angolan Embassy	Various	W	Yes	RFQ	80,000.00	01-Jul-22	Section 32
32	Provision for Annually Cleaning Campaign for Oshakati Town	Various	NCS,G	Yes	EPE,IQ	100,000.00	1 July 2022	Section 34 & 38
33	Procurement of No Dumping Signs to placed around Oshakati Town 01 July-30 June 23	Various	G	Yes	IQ	15,000.00	1 July 2022	Section 38
NCS/ONB/OSHTC-01/2022-2023	Provision for Thirteen (13) Refuse Removal Contractors	13	NCS	Yes	OAB	5,500,000.00	1 July 2022	Not applicable (contract in place until 30 June 2023)
34	Procurement of 250 Refuse Receptacles to be used by residents around Oshakati Town	1	G	Yes	RFQ	250,000.00	1 July 2022	Section 32
35	Procurement of Five (5) New Skip Containers to be used around Oshakati Town	1	G	Yes	RB	250,000.00	1 July 2022	Section 31
37	Repair of old skip containers	Various	W	Yes	RFQ	300,000.00	01-Jul-22	Section 32
38	Provision of Landfill maintenance in Oshakati Town	Various	W	Yes	RFQ	200,000.00	1 July 2022	Section 32
39	Supply and delivery of a one printer for cleansing services section	1	G	Yes	IQ	5,000.00	01-Jul-22	Section 38
40	Construction of Landfill site phase 2	1	W	No	RFQ	1,000,000.00	Oct-22	Section 32
41	Procurement of electrical one new Kettle for Landfill site office	1	G	Yes	IQ	500.00	Sep-22	Section 38
42	Procurement of one new Microwave for the Landfillsite office	1	G	Yes	IQ	3,000.00	Sep-22	Section 38
43	Supply and delivery of one new computer for Landfillsite office	1	G	Yes	IQ	5,000.00	Sep-22	Section 38
44	Procurement of two office chairs for Landfillsite office	2	G	Yes	IQ	6,000.00	Sep-22	Section 38
	<b>Vote 007; TOWN PLANNING AND DEVELOPMENT</b>							
1	Request for Proposals of Consultant services of all consultant work to be done under HR Department period 1 July 22-30 June 2023	Various	SC	Yes	DP,IQ	100,000.00	1 July 2022	Section 36 & 38
2	Procurement of Fuel and Oil for Planning office vehicles-period 1 July 21-30 June 2022	Various	G	Yes	IQ,DP	80,000.00	1 July 2022	Section 36 & 38
3	Reuest for Proposals for Relocation & Transport Costs from 01 July-30 June 23	Various	NCS	Yes	RFQ	150,000.00	2 July 2022	Section 32



Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method-ONB (where applicable)
4	Procurement of Small Tools and Equipment from 01 July-30 June 23	Various	G	Yes	IQ	20,000.00	1 July 2022	Section 38
5	Payment of staff members lunch claims and Travel and Subsistence allowances for official trips-01 July-30 June 23	Various	NCS	Yes	DP,EPE	70,000.00	1 July 2022	Section 36 & 34
6	Provision for Relocation- Informal settlers (Oshoopaia Project)	1	NCS,G	Yes	RB,IQ,RFQ	3,500,000.00	1 July 2022	Section 31,32 & 38
7	Provision of Replacement and identification of Beacons at evrens around Oshakati Town	Various	NCS	Yes	RFQ,IQ	50,000.00	1 July 2022	Section 32 & 38
8	Provision of Compensation for Mahangu & Land Owner around Oshakati Town for the period of 01 July -30 June 23	Various	NCS	Yes	EPE	7,000,000.00	1 July 2022	Section 34
9	Provision Internal Subdivision costs for financial year 1 July -30 June 2023	Various	NCS	Yes	EPE	50,000.00	1 July 2022	Section 34
10	Provision of formalisation of Uupindi North and Okandjengendi North	2	NCS	No	OAB	1,300,000.00	1 July 2022	Not applicable
SC/RP/OSHTC-01/21-22	Surveying of Okandjengendi South, Okakukipupu	2	NCS	No	OAB	1,400,000.00	1 July 2022	Not applicable
11	Provision of small tools and equipments 01 July-30 June 2023	12	G	Yes	IQ	5,000.00	1 July 2022	Section 38
12	Provision of Contractual Labour allowances for temporary staff under Planning department	Various	NCS	Yes	DP,EPE	50,000.00	1 July 2022	Section 36 & 34
13	Procurement of one Drown machine for Planning Department	1	G	No	RFQ	50,000.00	1 July 2022	Section 32
14	Procurement of one scanner for Planning Department	1	G	Yes	RFQ	20,000.00	1 July 2022	Section 32
	<b>Vote 013, Civic Building and Housing</b>							
NCS/ONB/OSHTC-02/2022-2023	Provision of annual Protection Services (adhoc.cash escort) for Council properties as from 01 July 2022-30 June 2022	13	NCS	No	OAB	3,500,000.00	1 July 2022	Not applicable (contract in place until 30 June 2024)
1	Provision of Consultation fees for 12 months from 1 July -30 June 2022	various	CS	No	IQ,RFQ	100,000.00	1 July 2022	Section 32 & 38
W/RB/OSHTC-01-02/2021-2022	Maintenance and repair of Council Buildings Aircon maintenance-three years contract	10	W	YES	RB	107,548.46	1 July 2022	continuation
W/RB/OSHTC-01-02/2021-2022	Maintenance and repair of Council Buildings-three years contract	10	W	YES	RB	500,000.00	1 July 2022	continuation
<b>TOTAL:</b>						<b>150,767,669.05</b>		

Prepared By: PMU *WONG*

Verified by: *[Signature]*  
 Procurement Committee  
 Approved by: *[Signature]*  
 Accounting Officer

