



PROCUREMENT MANAGEMENT UNIT

NOTICE TO BIDDERS

30 June 2026

NOTICE TO BIDDERS – NO 1 (CLARIFICATION ON BIDDING DOCUMENT)

REFERENCE NUMBER: NCS/ONB/OSHTC-02/2026/2027

PROVISION FOR OPERATION, MAINTENANCE & REPAIR OF SEWERAGE PUMP STATIONS FOR OSHAKATI TOWN COUNCIL FOR A PERIOD OF 24 MONTHS FROM JULY 2026 TO JUNE 2028.

Dear bidders,

In accordance with instruction to bidder's "clause 10.1 GCC" the employer may "any time prior to deadline for the submission of bids, amend the bidding document by issuing addenda/notices and extend the deadline for submission of bids if needed". This notice to bidder forms an integral part of the bidding documents and must be attached to the offer upon submission.

This notice to bidder deals with corrections on the bidding document, which may affect clarification aspects on the bidding document.

1. On page 8, section 5.1 (g) what is the meant by the financial standing of the bidder?

Qualification of the Bidder:

5.1 Bidders shall include the information and documents listed hereunder with their bids. If, after opening of bids it is found that any document is missing the Employer may request the submission of that document subject to clause 27.1. The non-submission of the document by the Bidder within the prescribed period may lead to the rejection of its bid. 5.1 (g) means a bidder should submit the audited financial statement reports for the past two years. Official Statements: Profit and Loss (P&L) statements covering the required period. Signed auditor's reports, where legally required or applicable.

Alternative Option: Full financial statements for exactly the past two years if audited reports are not standard for your business size.

2. On page 8, section 5.2 (a) and (b) . Clarification on the difference between these items as they appear to be similar.

Qualification of the Bidder:

5.2 To qualify for award of the Contract, Bidders shall meet the following minimum qualifying criteria:

5.2 (a) Financial Capacity Requirement: Average annual service revenue over the last 3 years. Threshold: Must equal at least 50% of the annual value of the contract you are bidding for.

5.2 (b) Technical Experience Requirement: Performance as a prime contractor within the last 10 years. Condition: Must be satisfactory work on sites of a similar nature to the current scope.

You are requested to acknowledge receipt of this letter by email akorea@oshtc.na / procurementunit@oshtc.na using the attached form.

Yours faithfully,



Ms. Anna-Liisa Korea

Head: Procurement Management Unit





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ACKNOWLEDGEMENT OF RECEIPT: ADDENDA TO THE BID DOCUMENT.

CONFIRMATION

I, of

Hereby confirm receipt of the notice to Bidders – No 1 signed at

On this this day.....

On behalf of the bidder

Apply Company Stamp: